## Advisory - Watermark Option in Zoom

Aug. 4, 2021

To all UP Users:

The latest update of Zoom includes a watermark that identifies the viewing participant. To disable this feature, follow the instructions below (please do this when you schedule a meeting):

NOTE: Use the Zoom dashboard on your web browser to disable these features. Please go to <a href="https://up-edu.zoom.us/">https://up-edu.zoom.us/</a>

- 1. Go to the "Meeting Options" section.
- 2. Uncheck the "Add watermark that identifies the viewing participant" box.
- 3. Uncheck the "Add audio watermark that identifies the participants" box.
- 4. Press the SAVE button.

You may refer to the screenshot below.

Meeting Options	Allow participants to join anytime
	Mute participants upon entry 😢 🔺
	Add watermark that identifies the viewing participant
	Add audio watermark that identifies the participants 100
	Breakout Room pre-assign
	Automatically record meeting
	☐ Approve or block entry for users from specific countries/regions
Alternative Hosts	Enter user name or email addresses
	Save Cancel

Should you need further assistance, kindly contact the UP System ICT Support at <u>https://ictsupport.up.edu.ph/</u>.

For your guidance and information.